



SCHOOL DISTRICT NO. 22 (VERNON) NOTICE OF APPEAL

Document revised: March 3, 2023

This form is to be used when filing an Appeal, as identified through the School District No. 22 (Vernon) Appeals Bylaw.

PART I – APPELLANT’S INFORMATION (Student or Parent/Guardian of Student filing the appeal)	
Student's Name	Name of Parent/Guardian
School	Grade
Street Address	City / Province / Postal Code
Phone #	Email Address
PART II – APPEAL INFORMATION	
List the employee(s) below with whom you have consulted about the decision	
Name	Title
Name	Title
List the employee(s) who made the decision being appealed	
Name	Title
Please provide the date that you were informed of the decision	
Date	
Please explain below the decision you are appealing and its effect on the education, health or safety of the student.	
(Attach additional pages or documents, if required)	
Please provide reasons for appealing the decision.	

Please describe the steps that have been taken to discuss the matter directly with the person who made the decision or with other school or district employees.

PART III – DESIRED NEXT STEPS

Please provide the solution you are seeking

PART IV – DECLARATION

**I confirm the information on this form is correct and complete.*

Name (please print above)

*Signature of Appellant

Date

Are you attaching additional documents (check the appropriate box) ☐ No ☐ Yes

If yes, please indicate the number of additional pages - _____

FORM SUBMISSION – Where do I submit the form?

Appeal forms and any corresponding documents should be returned to the attention of the Secretary Treasurer as follows:

In person located at:	By Email to:
Attention: Secretary Treasurer School Board Office 1401 15 th Street Vernon, BC	Secretary Treasurer Adrian Johnson ajohnson@sd22.bc.ca